



Vétérinaires  
Sans Frontières  
Germany

## VACANCY ANNOUCEMENT

### Consortium Coordinator

#### Position Summary

Department	Program
Country (ies)	South Sudan
Duty Station	Juba, South Sudan
Expected Start Date	1 <sup>ST</sup> March 2024
Duration of Contract	12 months
Reporting to	Country Program Manager
Contract Type	This is an International Position

#### Background

##### Duties and Responsibilities

Vétérinaires Sans Frontières - Germany (VSF Germany) is a non-governmental, non-profit making international Organization, engaged in the field of veterinary relief and development work providing humanitarian aid and development assistance to pastoralists and vulnerable communities in areas where livestock is of importance. With support in animal health, agriculture, marketing, and food safety, VSF works towards food security and strengthened livelihoods of pastoralist communities. VSF Germany implements activities in Ethiopia, Sudan, South Sudan, Kenya, Uganda and Somalia.

VSF Germany seeks to recruit qualified and well experienced staff for the position of **Consortium Coordinator** to be based at VSF Germany office in South Sudan. The holder of this position will have an overall and project oversight for the project implemented in South Sudan Country Program under VSF Germany. The pay range for this position attracts a maximum of \$4300 per month gross with placement determined by the level of experience as assessed during the recruitment process. Female candidates are highly encouraged to apply.

##### Duties and Responsibilities

This position will be assigned the following duties and responsibilities:

1. Coordinate activities across consortium partners, ensuring alignment with project objectives and EU guidelines.
2. Serve as the central/focal point of contact for all consortium members, EU representatives, and other stakeholders.

3. Develop and implement a comprehensive project work plan, considering timelines, milestones, and deliverables.
4. Foster strong relationships with consortium members, promoting transparency, trust, and cooperation.
5. Address any conflicts or disagreements among partners promptly and constructively.
6. Identify capacity gaps and support partners in building necessary skills for project implementation.
7. Ensure efficient utilization of project funds, track expenditures, and report to the steering committee and/or to the EU.
8. Ensure compliance with EU regulations, financial guidelines, and reporting requirements.
9. Identify financial and operational risks and propose mitigation strategies.
10. Prepare regular progress reports, highlighting achievements, challenges, and lessons learned.
11. Maintain accurate records, including meeting minutes, agreements, and correspondence.
12. Facilitate knowledge exchange among consortium members.
13. Any other duty assigned by the line manager

### **Qualification and Competencies**

The ideal Consortium Coordinator should possess the following qualifications and competencies:

- A relevant degree (e.g., international development, project management, or related field).
- At least 5 years of experience in project coordination, preferably in EU-funded projects or similar contexts.
- Ability to lead a diverse consortium, foster collaboration, and manage complex relationships.
- Strong problem-solving skills and the ability to make informed decisions.
- Excellent written and verbal communication skills in English.
- Flexibility to work in challenging and dynamic environments.

### **Reporting Lines**

Administratively, the position reports to the Country Program Manager

### **How to apply:**

Interested and qualified candidates should apply letter indicating current pay and CV plus 3 names of referees (*one of them being their immediate supervisor*) with their full contacts through: <https://forms.gle/hghBTcqrRHNcKULG9>

Only short-listed candidates will be contacted for interviews. **Closing date for receiving applications is 26th February 2024.** *VSF Germany is an equal opportunities employer. Female candidates are strongly encouraged to apply.*

**DON'T SUBMIT** copies of transcripts, academic degrees, or recommendation letter as you will provide them up on request only.

**Due to the urgency, assessments of the applications will be an ongoing basis as applications are received.**

**Disclaimer:**

VSF Germany does not charge any kind of fee at whichever stage of the recruitment process and does not act through recruitment agents.